



New Mexico Youth Organized Outreach Coordinator Job Description

New Mexico Youth Organized formerly known as the League of Young Voters NM, a community-based organization that works to identify and foster young leaders to realize and wield their power, is seeking an Outreach Coordinator. The ideal candidate should be bright, self-motivated, and passionate about engaging his/her peers to create positive changes in our community.

Responsibilities:

The Outreach Organizer will work to engage and expand NMYO/NMYO-Action's membership through issue campaigns and peer-to-peer organizing.

Duties will include:

- Working with NMYO/NMYO-Action staff to create and implement tactics for increasing civic participation amongst our peers
- Coordinating volunteers and members for organizational events and campaigns
- Fostering a culture of volunteerism, by working to increase and sustain overall membership and participation
- Bringing together diverse groups of people to solve problems in our community

Qualifications:

- A commitment to social and economic justice and youth empowerment
- Ability to motivate and energize peers
- Ability to work in multi-racial, multi-cultural settings
- An understanding of grassroots organizing
- Excellent written and oral communication skills
- Ability to meet deadlines
- Computer literacy (must know Microsoft Office basics—i.e. Word, Excel)
- Willingness to work on "flex time" (some nights and/or weekend events/activities)
- Willingness to travel locally (state)

This is a salaried part-time/full-time position that would start immediately (40 hours per week starting at \$12.50/hr). Experience in grassroots organizing or political organizing is a plus but not necessary. Interested applicants should send a cover letter and resume to Charlotte Chinana at cchinana@gmail.com or faxed to (505) 242-4137.

Deadline for applications is 5pm, Saturday December 1, 2007.